

SAGE TRAINING COURSES

PREPARING MANAGEMENT ACCOUNTS



cottons
chartered accountants

Course Overview

This course is designed to build upon the basic bookkeeping course and to enable delegates to pull off meaningful monthly or quarterly accounts from their Sage system.

Course Structure

- Introduction
- Customising the Chart of Accounts
- Fixed Assets & the Register
- Prepayments and Accruals
- Month End Routine
- Reports & Reconciliations
- Budgets

The course follows a flexible structure that will enable delegates to raise other issues that they may have. If you have any specific areas you would like to cover, please let us know before the course.

Where?

Our office in the centre of Daventry is conveniently located and has a training suite designed for 6 people to give the best individual help and tailoring of the course.

How much?

The cost is £200+VAT per day. This includes parking, lunch and all course material.

Are there any minimum requirements going in to the course?

Delegates require a basic understanding of basic bookkeeping on Sage. For more detail on this ask for the details of our Sage 50 Bookkeeping Course.

What now?

If you are interested or if you have any questions about the course please give Jonathan Gardner a call on 01327 879090. Details of dates and availability can also be provided.

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